

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
 Report No. 205  
 Date: 2015-06-15  
 Day: Monday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: rain  
**Temperature:** 7:30 am: 57°

**Noon:** light drizzle  
**Noon:** 59°

**3:00 pm:** rain  
**3:00 pm:** 56°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	3	0	4
	Div. 04		Masonry	0	0	0	0
	09 90 00		Paint/Plaster	1	1	0	2
	02 41 19		Labor	1	1	0	2
	Div. 31		Site Work	0	0	0	0
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	0	0	0	0
	09 51 23		Drop Ceiling	1	0	0	1
Subcontractors:	26 00 00	Griffin Electric	Electrical	2	2	0	4
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19	Ambient Temp. Corp.	HVAC	1	1	0	2
	Div. 23						
	Div. 21	Encore Fire Protection	Fire Suppression	1	1	0	2
Total:	13 27 16	Fire Lock	Modular Fire Vault	0	0	0	0
				8	9	0	17

## DAILY REPORT

### Activities Today:

- 1) **Carpentry:** blocking in basement window where temp heat was located; installing door frame for stairwell #2 entry at lobby; putting holes in cricket for HVAC piping
- 2) **HVAC:** continuing with cassette unit installation in the basement
- 3) **Labor:** assisting trades; general site cleaning; demo masonry wall for new doorway on 1<sup>st</sup> floor @ addition; coring holes in west exterior wall at the north corner for the electrical room
- 4) **Paint/Plaster:** mudding joints in under stair closets; sanding joints in basement closets; painting break room
- 5) **Electrical:** continuing with wiring for fixtures and panels; continuing with telecom/data wiring
- 6) **Fire Protection:** installing heads at various locations where ceiling grid has been installed
- 7) **Drop Ceiling:** continuing with ceiling grid installation in basement

# PHOTO INDEX



Photo showing masonry wall marked out and ready for demolition. This is on the 1<sup>st</sup> floor and will join the addition to the main building.



Photo showing workman starting to demolish the masonry wall.



Photo showing the masonry wall at the 1<sup>st</sup> floor fully demolished. This is looking from the addition into the main building.



Photo showing electrician installing a light fixture in the corridor of the main building.



Photo showing the telecom and data lines being connected to a server rack.



Photo showing holes being cored in the northwest corner of the west elevation. This is on the exterior of the electrical room.



Photo showing carpenter prepping a door frame for the stairwell #2 entry at the lobby.

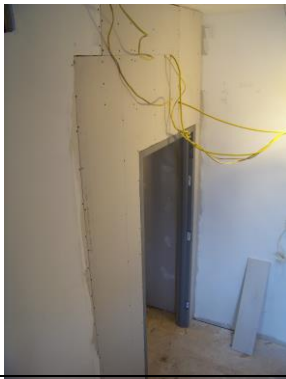



Photo showing the door frame installed and the wall sheetrocked.

	<p>Photo showing ceiling grid in place in an office in the basement.</p>
	<p>Photo showing workman sanding joints in a closet beneath stair #3.</p>
	<p>Photo showing painter priming the janitor closet in the basement.</p>

Copies to: **Richard Montuori, Town of Tewksbury**  
**Ed Johnson, Town of Tewksbury**  
**Steve Sadwick, Town of Tewksbury**  
**Wayne Lawson, CBI**

**Jenne dos Santos, CBI**  
**Kaffee Kang, Kang Architects**  
**Jennifer Pincus, Kang Architects**  
**Bob Harukewicz, GVW Inc.**